



# REGISTRATION INFORMATION FOR RETURNING STUDENTS

PREUCIL SCHOOL OF MUSIC

2019-2020

## REGISTRATION DAY

Lessons registration for the 2019-2020 school year will be held on:

**Saturday, August 24**

**9am - 1pm**

**Preucil School Main Campus**

*Remember your checkbook!!*

All returning PSM lesson students are asked to drop by the school between the hours of 9am and 1pm on August 24. Preucil faculty members will be present to arrange lesson times, choose piano/string groups and orchestras, assist with recital sign-up, and complete registration paperwork for the 2019-2020 school year.

## LOCATION & PARKING

Registration Day will be held at the **Main Campus** building at 524 N. Johnson Street. Lesson registration will *not* be available at the North Campus building. Parking is available in the Preucil School lot (south of the building), on N. Johnson Street or other surrounding streets.

Please note: due to construction at Horace Mann School, parking is no longer available in their lot for Registration or during the 2019-20 school year.

## EARLY/LATE REGISTRATION

Early registration will be available beginning Monday, August 19, through Thursday, August 22 at the **Main Campus only**, 8:30am-7pm. You must have **all** completed contracts, **signed** by your teachers, in order to register. In addition, PSSO/Sinfonietta/Philharmonia students must turn in their signed Student Agreement which will be sent to them in mid-August.

Families who do not live in the Iowa City/Coralville area will be allowed to register during the first week of lessons. Please contact your teacher before August 24 to arrange your lesson day and time.

*All financial aid recipients are required to complete their registration by 1pm on August 24 in order to retain their financial aid.*

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## TUITION & FEES

Visit [www.preucil.org](http://www.preucil.org) to find:

- 2019-2020 tuition and fee tables
- An explanation of how tuition is figured

Please call the Main Office if you have any questions or concerns.

## PAYMENT PLANS

Once your total tuition has been calculated, you have a choice of three payment plans:

- **in full**
- **in two equal semi-annual payments** (*half due on Registration Day and half due by January 10*)
- **monthly payments** are figured by dividing the GRAND TOTAL by the number of full months in the school year. For students who register on Registration Day, tuition will be divided by **9** months (September-May).

**Two** monthly payments are due on Registration Day – the first month and the last month. Payments are figured to be whole dollar amounts; any change remaining is added to the initial payment. For your convenience, monthly payment amounts are divided equally, even though the number of weeks per month is not constant.

Tuition payments are due by the 10<sup>th</sup> day of each of the remaining seven months, with a \$15 late fee added after that date. The full monthly fee is due whether or not all lessons are taken during that month (due to absences, inclement weather, etc.).

Students from affiliated programs who attend only group/orchestra pay registration and group class fees in full.

## METHODS OF PAYMENT

We accept checks and cash for payment on Registration Day. **Sorry, we are not able to accept credit or debit cards.**

After you register, you can sign up to have a checking or savings account debited for your recurring tuition and miscellaneous charges (books, CDs, strings) automatically every month. The electronic transfer process is an efficient and cost-effective tool for bill paying. To enroll, ask for a direct debit enrollment form when you come on Registration Day. If you have already enrolled in our direct debit program, you do not need to re-enroll. Direct debit is **not** available for the initial registration payment; first and last months' tuition will be due by **cash or check**.

There are no monthly statements sent by the School. Please note when payment is due and mail accordingly or pay in person at the office. There is a gray deposit box outside each office for payments received when the office is closed.

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## IMPORTANT DATES

<b>Saturday, August 24</b>	Registration Day, 9am-1pm
<b>Sunday, August 25</b>	Lessons begin
<b>Thursday, September 5</b>	Velay Certificate Program begins
<b>Week of September 9</b>	Espressivo/Cello begin
<b>Week of September 15</b>	String/piano group classes begin
<b>Saturday, September 21</b>	Piano Play-Ins
<b>Sunday, September 22</b>	All-School Family Picnic
<b>Monday, September 23</b>	Con Brio begins
<b>Monday, September 30</b>	Concert Orchestra/Jr. Cello Choir begin
<b><i>Sunday, October 6</i></b>	<i>Sinfonietta Auditions</i>
<b>Monday, November 4</b>	PSSO Philharmonia & Sinfonietta begin

*\*A complete 2019-2020 calendar will be available on Registration Day.*

*If you need to reach your teacher prior to registration day, call the school and leave a message on their extension:*

	Call 337-7422 ↓	Call 248-1251 ↓
<b>Ault, Janet</b>	120	
<b>Brandenburg, Ute</b>		224
<b>Christman, Lauree</b>		207
<b>Dahl-McCoy, Diane</b>		210
<b>Galask, Gloria</b>	122	
<b>Guttenberg, Lisa</b>	104	
<b>Hendrickson, Tyler</b>		
<b>Hernstrom, Deb</b>	108	
<b>Hervig, Marit</b>	115	
<b>Johnson , Ruth</b>	128	
<b>Judiesch, Linda</b>		214
<b>Kubota, Chiaki</b>	107	
<b>Michaelson, Barb</b>	111	
<b>Mulvahill, Stephen</b>		
<b>Neumann, Mary</b>		203
<b>Palazzolo, Josh</b>		
<b>Rasmussen, Tabitha</b>		225
<b>Shaw, Laura</b>	106	
<b>Vos, Kate</b>		205
<b>Weest-Carrasco, Pam</b>	102	
<b>Welch, Jeanette</b>	130	
<b>Welch, Jeanette</b>	130	
<b>Zeithamel, Sonja</b>		

<b>Garver, Sasha</b> <b>Swinbank, Kathryn</b>  <b>Preucil, William</b>	sgarver@preucil.org klangguth@preucil.org  337-2558 or wdpreucil@mchsi.com
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