



REGISTRATION INFORMATION FOR RETURNING STUDENTS

PREUCIL SCHOOL OF MUSIC

2018-2019

REGISTRATION DAY

Lessons registration for the 2018-2019 school year will be held on:

Saturday, August 18

9am - 1pm

Preucil School Main Campus

Remember your checkbook!!

All returning PSM lesson students are asked to drop by the school between the hours of 9am and 1pm on August 18. Preucil faculty members will be present to arrange lesson times, choose piano/string groups and orchestras, assist with recital sign-up, and complete registration paperwork for the 2018-2019 school year.

LOCATION & PARKING

Registration Day will be held at the **Main Campus** building at 524 N. Johnson Street. Lesson registration will *not* be available at the North Campus building. Parking is available in the Preucil School lot (south of the building), on N. Johnson Street or other surrounding streets.

Please note: due to construction at Horace Mann School, parking is no longer available in their lot for Registration or during the 2018-19 school year.

EARLY/LATE REGISTRATION

Early registration will be available beginning Monday, August 13, through Thursday, August 16 at the **Main Campus only**, 8:30am-7pm. You must have **all** completed contracts, **signed** by your teachers, in order to register. In addition, PSSO/Sinfonietta/Philharmonia students must turn in their signed Student Agreement which will be sent to them in mid-August.

Families who do not live in the Iowa City/Coralville area will be allowed to register during the first week of lessons. Please contact your teacher before August 18 to arrange your lesson day and time.

All financial aid recipients are required to complete their registration by 1pm on August 18 in order to retain their financial aid.

TUITION & FEES

Visit www.preucil.org to find:

- 2018-2019 tuition and fee tables
- An explanation of how tuition is figured

Please call the Main Office if you have any questions or concerns.

PAYMENT PLANS

Once your total tuition has been calculated, you have a choice of three payment plans:

- **in full**
- **in two equal semi-annual payments** (*half due on Registration Day and half due by January 10*)
- **monthly payments** are figured by dividing the GRAND TOTAL by the number of full months in the school year. For students who register on Registration Day, tuition will be divided by **9** months (September-May).

Two monthly payments are due on Registration Day – the first month and the last month. Payments are figured to be whole dollar amounts; any change remaining is added to the initial payment. For your convenience, monthly payment amounts are divided equally, even though the number of weeks per month is not constant.

Tuition payments are due by the 10th day of each of the remaining seven months, with a \$15 late fee added after that date. The full monthly fee is due whether or not all lessons are taken during that month (due to absences, inclement weather, etc.).

Students from affiliated programs who attend only group/orchestra pay registration and group class fees in full.

METHODS OF PAYMENT

We accept checks and cash for payment on Registration Day. **Sorry, we are not able to accept credit or debit cards.**

After you register, you can sign up to have a checking or savings account debited for your recurring tuition and miscellaneous charges (books, CDs, strings) automatically every month. The electronic transfer process is an efficient and cost-effective tool for bill paying. To enroll, ask for a direct debit enrollment form when you come on Registration Day. If you have already enrolled in our direct debit program, you do not need to re-enroll. Direct debit is **not** available for the initial registration payment; first and last months' tuition will be due by **cash or check**.

There are no monthly statements sent by the school. Please note when payment is due and mail accordingly or pay in person at the office. There is a gray deposit box outside each office for payments received when the office is closed.

IMPORTANT DATES

Saturday, August 18	Registration Day, 9am-1pm
Monday, August 20	Lessons begin
Thursday, September 6	Velay Certificate Program begins
Week of September 10	Espressivo/Cello Choir/Piano Groups/Thursday & Friday Groups/Crescendo/Vivace begin
Thursday, September 13	Thursday String Groups begin with Welcome Play-In
Friday, September 14	Friday String Groups & Orchestras begin with Welcome Play-In
Saturday, September 15	Piano Play-Ins
Monday, September 17	Con Brio begins
Monday, October 1	Concert Orchestra/Jr. Cello Choir begin
Sunday, October 21	Sinfonietta Auditions
Monday, November 5	PSSO Philharmonia & Sinfonietta begin

**A complete 2018-2019 calendar will be available on Registration Day.*

your child, please call or write:

Main Campus Office

319-337-4156

pweest-carrasco@preucil.org

If you need to reach your teacher prior to registration day, call the school and leave a message on their extension:

	Call 337-7422 ↓	Call 248-1251 ↓
Ault, Janet	120	
Bellone, Mary		
Brandenburg, Ute		224
Christman, Lauree		207
Dahl-McCoy, Diane		210
Galask, Gloria	122	
Guttenberg, Lisa	104	
Hendrickson, Tyler		
Hernstrom, Deb	108	
Hervig, Marit	115	
Johnson , Ruth	128	
Judiesch, Linda		214
Kubota, Chiaki	107	
Michaelson, Barb	111	
Mulvahill, Stephen		
Neumann, Mary		203
Rasmussen, Tabitha		225
Shaw, Laura	106	
Vos, Kate		205
Wagaman, Jennifer		215
Weest-Carrasco, Pam	102	
Welch, Jeanette	130	
Zeithamel, Sonja	103	

<p>Garver, Sasha Langguth Swinbank, Kathryn</p> <p>Preucil, William & Doris</p>	<p>sgarver@preucil.org klangguth@preucil.org</p> <p>337-2558 or dbpreucil@gmail.com</p>
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