

Preucil School of Music CERTIFICATE PROGRAM Thursday Schedule – 2017-2018
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Listed below is the Thursday schedule for the Certificate Program:

<u>TIME</u>	<u>CLASS</u>	<u>INSTRUCTOR</u>	<u>LOCATION</u>
5:15-6:45	Literature and Materials of Music	Jeremy Maas	Main Campus-Auditorium
7:00-7:45	Class Piano	Deb Hernstrom	Main Campus-LLRR
TBA	Semester 2: Winter Chamber Program	TBA	TBA

All classes will meet on Thursday evenings starting September 7 and run for 26 weeks. The second semester chamber coachings will be scheduled around student and faculty availability.

There will be 15-minute office hours after the Literature and Materials of Music class. Deb's office hours will be on an "as needed" basis before and after Class Piano. You may arrange to meet individually with either instructor for help on assignments and class material. Other office hours must be scheduled in advance with the instructor.

Semester 1

September 7	Certificate Program classes begin (both Literature and Materials of Music and Class Piano)
November 16	No Literature and Materials of Music/No Class Piano (All-State Festival weekend)
November 23	Thanksgiving Break (no classes)
December 7	Last official class of first semester
December 14 & 21	Make-up classes, if needed
December 25-Jan 5	Winter Break

Semester 2

January 6 (Saturday)	Certificate Program Chamber Program begins (runs 14 weeks)
January 11	Literature and Materials of Music and Class Piano resume
March 15	Spring Break (no classes)
April 17 (Tuesday)	Certificate Program Chamber Concert, 7:00 pm in Wilson Auditorium
April 19	Last class (final exams)

POLICIES

A reminder that more than 4 absences in any class (per year) will result in being dropped from the program. Two times tardy equals one absence. All absences due to participation in a school musical concert (orchestra, choir, band) are counted as an excused absence. An illness is counted as one of the four absences. If you plan to miss a class, please call the Preucil office (337-4156) and leave a message for your instructors or send them each an email. It is your responsibility to get notes from a classmate when you miss a class. Assignments must be completed for all missed classes. All exams must be made up within seven days of the assigned exam date.

We expect that all students make their best attempt to turn assignments in on time. If the first deadline is missed, students have one additional week to turn in the assignment without being penalized. If the assignment is not turned in within two weeks from its original due date, then a 5% deduction will be taken. An additional 5% deduction will be taken for each week that an assignment remains outstanding. Please note that there will be opportunities to earn extra credit points during the semester. This policy applies to both excused and unexcused absences. Students must maintain an 88% (A-) average for the two year program in order to receive a diploma for the Certificate Program at graduation. Students may remain in the program with a 75% average, but do not receive the diploma at graduation.